



West View Primary School

School Uniform Policy

Policy approved by Local Academy Committee: October 2023

Date for Review: October 2025

West View Primary School believes that a consistent school uniform policy is vital for:

- Promoting the ethos of the school
- Providing a sense of belonging and identity
- Setting an appropriate tone for education

For the purposes of this policy, 'uniform' includes the following elements of pupils' appearance:

- Clothing, including the school uniform itself, variations of the school uniform such as PE kits, and other clothing worn at school, e.g. non-uniform
- Hairstyles and headwear
- Jewellery and other accessories
- Cosmetics

This policy lays out the measures that West View Primary School has taken to ensure a consistent, fair and inclusive school uniform policy, and to implement a uniform that reflects the needs of all pupils, is affordable, and provides the best value for money for both the school and pupils' families.

We believe that pupils learn most effectively and achieve their best outcomes when they are comfortable, able to be themselves, and dressed in a way that sets an appropriate tone for education.

In writing and updating this policy, we have sought to:

- Engage with parents and pupils
- Consider how this policy might affect groups represented in the school, especially those who share protected characteristics as defined by the [Equality Act 2010](#)
- Consider how comfortable the uniform will be for pupils
- Take a sensible approach to allow for exceptions to be made e.g. during adverse weather conditions
- Ensure that the uniform is suitable and safe for pupils who walk or cycle to school
- Choose a PE kit which is practical, comfortable, appropriate to the activity involved and affordable
- Ensure that this policy is easy to access and understand

Legal Framework

This policy has due regard to all relevant legislation and guidance including, but not limited to, the following:

- [Human Rights Act 1998 \(legislation.gov.uk\)](#)
- [Education and Inspections Act 2006 \(legislation.gov.uk\)](#)
- [Equality Act 2010 \(legislation.gov.uk\)](#)
- [Education Act 2011 \(legislation.gov.uk\)](#)
- [Data protection: The Data Protection Act - GOV.UK \(www.gov.uk\)](#)
- [Data Protection Act 2018 \(legislation.gov.uk\)](#)
- [Cost of school uniforms - GOV.UK \(www.gov.uk\)](#)
- [School admissions code - GOV.UK \(www.gov.uk\)](#)
- [School uniforms: guidance for schools - GOV.UK \(www.gov.uk\)](#)
- [Preventing hair discrimination in schools | Equality and Human Rights Commission \(equalityhumanrights.com\)](#)

This policy operates in conjunction with the following school policies:

- Behaviour
- Complaints

Roles and Responsibilities

The Local Academy Committee is responsible for:

- Establishing, in consultation with the Headteacher and school community, a practical and smart school uniform that accurately reflects the school's vision and values
- Ensuring that the school's uniform is accessible, inclusive and does not disadvantage any pupil because of their protected characteristics or socio-economic status
- Listening to the opinions and wishes of parents, pupils and the wider school community regarding changes to the school's uniform
- Ensuring that the school's uniform is accessible and affordable
- Demonstrating in this policy how best value for money has been achieved
- Ensuring compliance with the DfE's guidance - as set out under the 'legal framework' section of this policy

The Headteacher is responsible for:

- Enforcing the school's uniform rules on a day-to-day basis
- Ensuring that all staff understand this policy and know what to do if a pupil is in breach of the policy
- Listening to the opinions and wishes of the school community in regard to the school's uniform and making appropriate recommendations to the Local Academy Committee
- Providing pupils with exemptions as appropriate e.g. for a pupil who has a broken arm and requires a loose-fitting shirt

Staff are responsible for:

- Ensuring that pupils dress in accordance with this policy at all times
- Where appropriate to their role, disciplining pupils who are in breach of this policy
- Ensuring that pupils understand why having a consistent and practical school uniform is important e.g. for establishing and maintaining a school identity and promoting a sense of belonging

Parents are responsible for:

- Providing their children with the correct school uniform as detailed in this policy
- Informing the Headteacher if their child requires an exemption to the uniform rules for a period of time and providing a reason why
- Ensuring that their child's uniform is clean, presentable and the correct size

Pupils are responsible for:

- Wearing the correct uniform at all times, unless the Headteacher has granted an exemption
- Looking after their uniform
- Understanding and respecting why a school uniform is important to the school e.g. for establishing and maintaining a school identity and promoting a sense of belonging

Cost Principles

West View Primary school has developed its school uniform policy in relation to the following starting principles.

As a school, we will seek to:

- Ensure that the uniform is affordable, considering the total cost of school uniforms and taking into account all items of uniform or clothing parents will need to provide while their child is at the school
- Keep the use of branded items to a minimum
- Ensure that uniform supplier arrangements give the highest priority to cost and value for money, including the quality and durability of the garment
- Ensure that second-hand uniforms are available for parents to acquire

Principles in Practice

In accordance with the School Admissions Code, the Headteacher will ensure that the school's uniform requirements do not discourage parents from applying for a place for their child.

West View Primary School will assess the overall cost implications of its school uniform policy regularly, including prior to making any changes to the school uniform. When evaluating whether costs are reasonable and proportionate, we will take into account the opinions and situations of:

- Economically disadvantaged parents
- Parents with multiple children who are, or will be in the future, pupils at the school
- Parents of younger children, as they are likely to grow quickly and require new sets of uniform more frequently
- Parents of pupils with protected characteristics that may impact their ability to access the uniform
- Looked After and Previously Looked After Children

West View Primary School will evaluate the cost of its uniform based on the overall collection of uniform items that parents would need to purchase for a pupil, rather than on the cost effectiveness of individual items; this will include consideration of the fact that parents will need to purchase multiples of certain items e.g. shirts and socks, to ensure that their child can come to school in clean school uniform every day.

We will keep variations in school uniform for different groups of pupils e.g. year group-specific items, to a minimum to ensure that pupils can get the most wear out of their uniform and that parents can pass some items down to younger siblings. *At West View Primary School, we have reviewed our colour system and now only have burgundy/red sweatshirts for pupils from Pre-Nursery through to Year 5 and navy-blue sweatshirts for pupils in Year 6.*

As a school, we will keep branded uniform items to a minimal level that is reasonable for all members of the school community. We define a branded uniform item as any item of clothing that cannot be purchased at a range of retailers e.g. supermarkets, due to the item's logo, colour, design, fabric or other unique element. Where we require an item of branded clothing, we will assess how prices can be kept as low as possible and put measures in place to facilitate this. At West View Primary School, this includes:

- Purchasing a school jumper with a logo on for every child at the start of the school year - *this includes a school jumper and a PE hoody*
- Making second-hand uniform available free of charge - *a clothes rail is located in the entranceway to the Year 6 classrooms*

West View Primary School will meet the DfE's requirements and recommendations on costs and value for money. Care will be taken to ensure that school uniform is affordable for all current and prospective pupils and that the best value for money is secured through reputable suppliers.

West View Primary School will work with multiple suppliers to obtain the best value for money possible. Any savings negotiated will be passed to parents where possible. We will not enter into exclusive single-supplier contracts or cash-back arrangements.

West View Primary School will not make frequent changes to uniform requirements and will take the views of parents and pupils into account when considering any changes.

Equality Principles

West View Primary School takes its legal obligation to avoid unlawfully discriminating against any pupil very seriously.

In line with the above, we aim to ensure that our uniform policy is as inclusive as possible so that all pupils can access a school uniform which is comfortable, suitable for their needs, and reflects who they are, while avoiding any direct or indirect discrimination on the basis of protected characteristics or socio-economic status.

West View Primary School will ensure that parents and pupils are consulted over any changes to school uniform, and that, where appropriate and with pupils' consent, views and advice are sought specifically from pupils, and parents of pupils, who:

- Are transgender or non-binary
- Are of a religious or cultural background that has specific dress requirements
- Have SEND and/or sensory needs

Parents' concerns and requests regarding school uniform and amendments to it are handled on a case-by-case basis by the Headteacher and Local Academy Committee, and always in accordance with the school's Complaints Policy.

Information on how the school ensures its school uniform policy does not discriminate against pupils with specific protected characteristics is outlined below.

Gender

To avoid disproportionately impacting pupils of a certain gender, we will ensure that the cost of uniform is as equal in price as possible across items for all genders.

West View Primary School implements a gender-neutral uniform, meaning that pupils will not be required to wear specific items based on their gender, and may wear any of the uniform items listed in the 'School uniform' section of this policy regardless of the legal sex recorded on their school records. All pupils are supported to access the uniform that best reflects their gender expression.

Religion and Belief

To avoid disproportionately impacting pupils of a certain religion, belief or culture, West View Primary School will ensure that there is flexibility to allow pupils to present themselves in a way that adheres to their dress requirements as far as possible, within the school's uniform policy.

As a school, will endeavour to meet all requests for amendments to the uniform for these purposes; however, the needs and rights of individual pupils will be weighed against any health and safety concerns appropriate to the circumstances e.g. if safety headgear needs to be worn.

Race

To avoid disproportionately impacting pupils of a certain race, West View Primary School will ensure that its uniform policy does not constitute unlawful indirect discrimination through blanket rules. This includes:

- Not banning hairstyles related to a pupil's ethnic origin e.g. natural Afro hairstyles
- Not banning hairstyles worn because of cultural, family and social customs e.g. cornrows
- Not banning head coverings related to a pupil's culture or ethnic origin e.g. African heritage head wraps

West View Primary School will follow the good practice guidance provided by the Equality and Human Rights Commission on [Preventing hair discrimination in schools](#)

SEND and Medical Conditions

To avoid disproportionately impacting pupils with SEND or medical conditions, West View Primary School will ensure its school uniform policy takes into account the needs of these pupils. This includes:

- Ensuring the school uniform uses soft, stretchy fabrics and avoids intricate buttons or hard seams
- Allowing variations to the standard uniform for pupils whose medical conditions may impact how they dress e.g. pupils with casts who require loose-fitting clothing or pupils with hair loss-related conditions who wish to wear head coverings

Where the needs of these pupils cannot be met in the standard school uniform policy, individual adaptations to the uniform will be considered and permitted wherever possible.

West View Primary School will ensure that it works with a supplier that acts in accordance with the school's values and principles on equality and inclusion.

Complaints and Challenges

West View Primary School will endeavour to resolve all uniform complaints and challenges locally and informally, in accordance with the school's Complaints Policy. We will refer individuals who wish to complain to the Complaints Policy and request that they follow the procedures outlined therein. When a complaint is received, we will work with the complainant to arrive at a mutually acceptable outcome.

In considering a complaint, parents should be aware that teachers can sanction pupils for breaching the school's rules on appearance or uniform. West View Primary School expects this to be carried out in accordance with the school's published behaviour policy. We aim to deal with pupil non-compliance in a proportionate and fair way.

School Uniform Supplier

Our current school uniform supplier is:

Logo To Go
Tower Street, Hartlepool, TS24 7HL
Telephone: 01429 275890

[Charles Dickens Tool Store - DIY Store Hartlepool](#)

Items of school uniform can be ordered by completing an order form at the school office. Alternatively, parents can visit Logo To Go directly.

The Headteacher will work to ensure that the items are procured as cheaply as possible without compromising on the quality e.g. by requesting standard-style items from the supplier rather than more intricate and unique designs.

Uniform Assistance

In order to support all of our families with meeting the cost of school uniform, we will provide every child in school with a free school jumper and a free school PE hoody for the start of every new school year. We ask that parents support us in doing this by returning the order forms when they are sent out as this ensures that we order the correct sized items for each child. The budget for this is derived from our Pupil Premium funding.

West View Primary School holds second-hand school uniforms in the entranceway to the Year 6 classrooms for parents to access. There is free access to the uniform rail at any point during the course of the school day.

Parents and carers are actively encouraged to donate their child's uniform when they no longer need it.

Hartlepool Borough Council also recognise that every child has the right to an affordable school uniform. As a result, they have teamed up with colleagues in the voluntary sector to provide a recycled school uniform scheme. Uniform is donated by schools and families who no longer need it and this is shared with Hartlepool ReLoved Clothing. The items available range from skirts, dresses and trousers to polo shirts, blazers and sports kit. It covers all ages and all of the different schools in the borough. Clothes are free or donations can be made if you are able to. Families are also encouraged to donate their spare uniform.

Hartlepool ReLoved Clothing: Greenbank, Waldon Street, Stranton, Hartlepool TS24 7QT - Tuesday and Thursdays from 10am - 2pm.

[Hardship Advice and Support for Residents | Hardship Advice and Support for Residents | Hartlepool Borough Council](#)

Non-Compliance

As a school, we will work together with our families to ensure that all children are able to maintain a good standard of school uniform, in line with the expectations set out in this policy. Where we are concerned about breaches of this policy, a member of staff will speak to parents directly to ascertain any difficulties as well as to determine if any further support may be needed.

If children do come to school without the correct uniform, parents will be contacted to provide the correct uniform as soon as possible and where this is not possible, school will provide an appropriate change of clothes for the child.

Staff are required to record, in writing, all breaches of the school uniform policy on the school's electronic system - CPOMS.

Please note that staff will be permitted to discipline pupils for breaching this policy, where relevant to their role, in accordance with the school's Behaviour Policy.

School Uniform

The school uniform is as follows:

Item	Optional or required	Branding	How to acquire	Cost per item from school supplier
Regular school uniform				
Burgundy/red sweatshirt or cardigan for pupils from Pre-Nursery through to Year 5	Required - x1 provided by school	School logo on left hand side	Branded sweatshirt and cardigan available from school supplier or second-hand from school office Plain burgundy/red sweatshirt or cardigan can be bought from regular retailers	£11.50 (up to 36") £14.00 (38" over) Cardigan £13.50 (up to 36") £16.00 (38" over)

Navy blue 'LEAVERS' sweatshirt for pupils in Year 6	Required - x1 provided by school	School logo on left hand side	Branded sweatshirt available from school supplier Plain navy sweatshirts or cardigans are also permitted	£17.00 (up to 36") £19.50 (38" over)
Plain white polo shirt	Required	No branding	Available from regular retailers	N/A
Grey or black trousers, skirts, pinafore dresses or school shorts	Required	No branding	Available from regular retailers	N/A
Plain black shoes or trainers	Required	No branding	Available from regular retailers	N/A
PE kit				
Navy blue PE hoody	Required - x1 provided by school	School logo on left hand side	Branded hoody available from school supplier Plain navy hoodies are also permitted	£13.00 (34" over) £16.00 (36" over)
Plain white t-shirt	Required	No branding	Available from regular retailers	N/A
Plain black shorts, jogging bottoms or leggings	Required	No branding	Available from regular retailers	N/A
Plain black trainers or plimsolls	Required	No branding	Available from regular retailers	N/A
Accessories				
School book bag	Optional	School logo	Available from school supplier	£7.00
School drawstring bag	Optional	With or without school logo	Available to purchase directly from school	With logo - £3 Without logo - £2

Parents are responsible for ensuring that their child wears their PE kit to school on the correct days. These are regularly communicated to families through a range of channels e.g. letter, text and via social media.

Jewellery

Our rules on jewellery are as follows:

- One pair of stud earrings may be worn - no other piercings are permitted

- A smart and sensible wrist watch may be worn

Pupils will be advised that jewellery is their personal responsibility and not that of the school. Lost or damaged items will not be refunded. All jewellery must be removed during practical lessons, including PE lessons and science experiments.

Bags

Pupils should use an appropriately-sized waterproof bag to carry their school reading books and any other resources that they need. School bags featuring inappropriate images, slogans or phrases will not be permitted.

West View Primary School will discourage pupils from bringing valuable bags to school. As a school, we will not be liable for lost or damaged school bags or any other personal items.

Hairstyles and Headwear

West View Primary School reserves the right to make a judgement on whether a pupil's hairstyle, hair colour or headwear is inappropriate for the school environment; however, we will ensure that any such judgements do not discriminate against any pupil by virtue of their protected characteristics. Each individual pupil's scenario will be taken into account where any judgements on appropriateness are to be made and parents will always have the freedom to complain via the school's Complaints Policy.

Pupils with long hair must ensure that this does not impede their vision, cover their face, or cause a health and safety risk. Long hair must be tied up during practical lessons e.g. during PE.

The following are not considered appropriate for school:

- Headwear with bold patterns or colours
- Excessive hair accessories
- Headwear featuring inappropriate words or images

Makeup and Cosmetics

Our school rules on makeup and cosmetics are as follows:

- Only natural-looking makeup is permitted
- False nails and nail extensions are not permitted if they impede a child's ability to complete their day-to-day tasks

Pupils wearing excessive makeup will be required to remove it.

Adverse Weather Conditions

All pupils will be advised to wear weather-appropriate clothing.

For hot temperatures, this includes wearing:

- Sunglasses with UV protection and a suitable hat when outside

Pupils will be advised not to wear any jumpers during heatwaves. If outside during break times, pupils not wearing sun-safe clothing will be advised to stay in an area protected from the sun, or spare clothing may be provided.

For cold temperatures, this includes wearing:

- Scarfs, gloves, coats and hats when outside
- Warm jumpers
- Trousers or skirts and thick tights

Labelling and Lost Property

Parents will be advised to ensure that all pupils' clothing and footwear is clearly labelled with their name and year group. Any lost clothing will be stored in lost property and retained for one month - it will be disposed of if it is not collected within this time.

Monitoring and Review

This policy will be reviewed every two years by the Headteacher, together with the Chair of the Local Academy Committee. The next scheduled review date for this policy is October 2025.

West View Primary School will engage with parents and pupils when reviewing this policy.

Any subsequent changes to this policy will be communicated to all staff, pupils, parents and other relevant stakeholders.